

There are 2 ways to enter the NRPLP with the instructor rank.

1. Locate the email sent from [NoREply@nrpllearningplatform.com](mailto:NoREply@nrpllearningplatform.com). This email was sent on August 2<sup>nd</sup> and 3<sup>rd</sup> to all instructors. (check spam and Junk folders) follow the link and the directions provided in this email
2. If you **CANNOT** locate the email mentioned above, here is a workaround.

How to register to the new Learning Platform as an instructor:

1. Please visit the following address to register directly onto the new RQI Learning Platform <https://nrpllearningplatform.com/>
2. Choose register new
3. Follow the steps to register on the site. Add your name and email address. If you receive a message that your email address has already been used, please try another one. It can always be changed to the email address you prefer after registration is complete.
4. You will be sent an e-mail to verify your registration, to the email address you registered with. Check spam and junk folders for an email from [Noreply@nrpllearningplatform.com](mailto:Noreply@nrpllearningplatform.com) . Fill in all the demographic information and select a password. You will be given a Global Id. It looks like 8LD-00XX.
5. Once you have completed the registration steps, please login using your new Global Id as your "Username" and your password.
6. Once into the system, you should see that you are given the Learner's Rank (instead of Instructor). If that is the case, we will have it fixed. You can forward this e-mail back to NRP customer support with your NRP Instructor ID and a copy of your license and we will upgrade their rank. Please indicate if you are an instructor Mentor or an instructor.